



# LEASE COVER SHEET

## CONGRATULATIONS ON YOUR TRANSACTION !

Please send in this form as soon as you have a signed accepted contract on your new transaction.

Fill out completely and send to: [transaction@CURB.estate](mailto:transaction@CURB.estate)

Sales Sheets MUST be submitted to our TC within 24 hours of obtaining a signed lease contract.

Sales Sheets not received within 24 hours will incur an additional fee of \$300 on that particular transaction - NO EXCEPTIONS.

*This form is pdf fillable. You can either type directly into the form or print it out and fill out by hand.*

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Property Address: \_\_\_\_\_

Landlord Agent's Names: \_\_\_\_\_ | \_\_\_\_\_

Landlord Agent Company Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Landlord Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Commission Amount: \_\_\_\_\_

Tenant Agent's Names: \_\_\_\_\_ | \_\_\_\_\_

Tenant Agent Company Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Commission Amount: \_\_\_\_\_

Misc:

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